



Council

Thursday 15 February 2024 at 2:40pm

UUK Boardroom, Woburn House, WC1H 9HQ
Facilities to join the meeting online via Microsoft Teams

Minutes

Present Members:

Victor Chu CBE; Professor David Attwell; Dominic Blakemore; Roger Blundell; Shaban Chaudhary; Professor Jon Butterworth; Phil Clark; Dr Alun Coker; Tina Harris; Tania Holt; Dr Sandra Leaton Gray; Mary McHarg; Lindsay Nicholson MBE; Turlogh O'Brien CBE; Professor Helen Roberts; Lord Sharkey; Dr Michael Spence; Sarah Whitney.

Attendees:

Aimie Chapple, Vice-President (Operations)
Charu Gorasia, Chief Financial Officer
Dr Clare Goudy, Chief of Staff, President & Provost's Office
Natasha Lewis, General Counsel
Professor Anthony Smith, Vice-Provost (Faculties)

For Minute 66 (Student Accommodation Nomination Agreements):
Ian Dancy, Executive Director of Operations
Tracy Smith, Director of Campus Experience & Commercial Services

For Minute 69 (Project Reign):
Professor Geraint Rees, Vice-Provost (Research, Innovation and Global Engagement)

For Minute 70 (Workplace Health & Safety report):
Dr Joanna Carrington, Director of Health & Safety
Max Hill, Director of Workplace Health

For Minute 71 (Energy Risk Management Strategy):
Ian Galloway, Commercial Director

Apologies:

Professor Stephanie Bird
Dr Justin Turner KC

Officer(s):

Natalie Connor, Governance Officer
Edward Hossack, Assistant Secretary to Council
David Pacey, University Secretary
Olivia Whiteley, Governance Manager

Part I: Preliminary Business

63. Declaration of Interests

63.1. The Chair of Council invited Council members to declare any new interests they may have or any interests they had in the items being considered at the meeting. Tania Holt declared a potential conflict of interest in Minute 68 as Senior Partner, McKinsey & Company. Lord Sharkey declared a potential conflict of interest in respect of Minute 69 as Chair of Specialised Healthcare Alliance. No further declarations of interest were noted.

64. Minutes of the last meeting (4-01)

64.1. Council approved the minutes of the meeting held on 11 December 2023.

65. Matters Arising

65.1. No matters were identified.

Part II: Strategic Items for Discussion

66. Confidential: Student Accommodation Nomination Agreements for 2023/24 and future years (4-02)

66.1. Exempt from publication, please see confidential minutes.

66.2. Exempt from publication, please see confidential minutes.

66.3. Exempt from publication, please see confidential minutes.

66.4. Exempt from publication, please see confidential minutes.

67. Provost's report to Council (4-03)

67.1. Dr Michael Spence, President and Provost, introduced the Provost's Report to Council.

- 67.2. Having noted a question from Council, the President and Provost informed Council that further information would be provided concerning Artificial Intelligence as part of the Digital Strategy to be presented to Council later in the academic year.
- 67.3. Council was asked to note the update provided in the President and Provost's report on international conflict and the campus environment, and the success of work on diversity and the Disagreeing Well programme.
- 67.4. Council received the Provost's Report to Council.

68. Confidential: Council Effectiveness Review (4-04)

- 68.1. Exempt from publication, please see confidential minutes.
- 68.2. Exempt from publication, please see confidential minutes.
- 68.3. Exempt from publication, please see confidential minutes.
- 68.4. Exempt from publication, please see confidential minutes.
- 68.5. Exempt from publication, please see confidential minutes.

69. Confidential: UCLB Project Reign (4-05)

- 69.1. Exempt from publication, please see confidential minutes.
- 69.2. Exempt from publication, please see confidential minutes.
- 69.3. Exempt from publication, please see confidential minutes.
- 69.4. Exempt from publication, please see confidential minutes.

70. Workplace Health and Safety Report (4-06)

- 70.1. Dr Joanna Carrington, Executive Director of Health & Safety and Max Hill, Director of Workplace Health introduced the paper setting out the highlights of the Workplace Health and Safety Report.
- 70.2. The following points were made during the presentation:
 - a. The Executive Director of Health and Safety provided Council with a summary since the commencement of her employment at UCL. The Workplace Health & Safety Gap Analysis Action Plan presented to Council in 2022 had been the focus of recent work, which had included a review of action undertaken (and competencies within the Health and Safety team) to inform a subsequent Health and Safety Action Plan.

- b. The Director of Workplace Health highlighted in particular the work of the Staff Mental Health and Wellbeing Expert Working Group in response to the levels of stress-related incidents.

70.3. The following points were made in discussion:

- a. Council sought clarification about compliance with the timeframe for incidents reviewed within five days of the initial report, and the number of days beyond the five-day level of compliance in each instance. The Executive Director of Health and Safety indicated that the matter was complex and had been identified by UMC for consideration, with a level of confidence that would be addressed (with short-term fixes which existed within the current reporting system, mid-term fixes to be developed with faculty departments and a longer-term solution to be found with the overall reporting system).
- b. In response to a question from Council, it was agreed that the Executive Director of Health and Safety would investigate any potential impact on student injury reporting rates and of the closure of campus during holiday periods.
- c. A member of Council enquired about the relativity of level of improvement (either needing improvement or needing major improvement) in the areas indicated in the report, and sought greater clarity over any concerns this relativity may raise across the University. The Executive Director of Health and Safety indicated that the Target 100 Programme provided a broad framework, with the direction of travel to address any matters in the round.

70.4. Council noted the Workplace Health & Safety Report.

71. Confidential: Energy Risk Management Strategy (4-07)

71.1. Exempt from publication, please see confidential minutes.

71.2. Exempt from publication, please see confidential minutes.

71.3. Exempt from publication, please see confidential minutes.

71.4. Exempt from publication, please see confidential minutes.

71.5. Exempt from publication, please see confidential minutes.

72. Confidential: Committee Reports

Finance Committee report to Council (4-08)

72.1. Exempt from publication, please see confidential minutes.

Estates Committee report to Council (4-09)

72.2. Exempt from publication, please see confidential minutes.

Investment Committee report to Council (4-10)

72.3. Exempt from publication, please see confidential minutes.

Part III: Other Business for Approval or Information

73. Confidential: Forecast 1 (4-11)

73.1. Exempt from publication, please see confidential minutes.

74. Confidential: Recommendation of the appointment of the Interim Dean of the Bartlett Faculty of the Built Environment (4-12)

74.1. Exempt from publication, please see confidential minutes.

75. Confidential: Strategic Risk update and Risk Register (December Audit Committee) (4-13)

75.1. Exempt from publication, please see confidential minutes.

75.2. Exempt from publication, please see confidential minutes.

75.3. Exempt from publication, please see confidential minutes.

75.4. Exempt from publication, please see confidential minutes.

76. Freedom of Speech Policy: change of responsible person (4-14)

76.1. Council approved the change of responsible person.

77. Research Integrity Annual Statement 2022-23 (4-15)

77.1. Council approved the UCL Research Statement 2022-2023.

78. Modern Day Slavery statement (4-16)

78.1. Council:

- a. Reviewed the FY 22/23 Modern Day Slavery statement and noted key updates from FY21/22, in particular the inclusion of UCL Consultants Ltd (UCLC) in the statement.
- b. Noted that Legal Services recommended that Council's approval of the statement should take place after UCLC's Board confirmed that UCLC would be included in UCL's statement; and that UCLC's Board met on 30 January 2024.
- c. Approved the statement for signature by the President and Provost by publication by 29 February 2024.

79. Office for Students (OfS) Annual Update (4-17)

79.1. Council approved the updated mapping of conditions of registration and reportable events that have been determined across UCL's committee structure.

80. Amendment of Regulation for Management for Approval 4.8 and Regulation for Management 9.14 (4-18)

80.1. Council approved:

- a. The proposed amendment of RfM 4.8 as set out in track changes in Appendix 1 (which reflected the amendment of "Union Affairs Officer" of the Students' Union UCL to "President" of the Students' Union UCL) with immediate effect.
- b. The proposed amendment of RfM 9.14 as set out in track changes in Appendix 2 (which reflected the amendment of "Union Affairs Officer" of the Students' Union UCL to "President" of the Students' Union UCL) with immediate effect.

81. Amendment of Regulation for Management for Approval 4.7 and Regulation for Management 18 (4-19)

81.1. Council approved:

- a. The amendment of RfM 4.7 as set out in track changes in Appendix 1 (which reflected the amendment in RfM 4.7 (10) of "Director of UCL Estates" to "Executive Director of Estates Development") with immediate effect.
- b. The amendment of RfM18 as set out in track changes in Appendix 2 (which reflected the amendment in RfM 18.3 and RfM 18.4 of "Registrar" to "University Secretary" and RfM 18.8 of "Director of UCL Estates" to "Executive Director of Estates Development") with immediate effect.

82. Upcoming Events in 2023/24 (4-20)

82.1. Council noted the list of upcoming events in 2023/24.

83. Confidential: Investments Committee Annual Report (4-21)

83.1. Exempt from publication, please see confidential minutes.

84. To Receive the Following Reports:

OfS Standing Report (4-22)

84.1. Council received the OfS Standing Report.

Confidential: UCL Seal Report (4-23)

84.2. Exempt from publication, please see confidential minutes.

Confidential: Current Litigation Summary (4-24)

84.3. Exempt from publication, please see confidential minutes.

85. To Receive the Following Committee Minutes:

Finance Committee Confirmed Minutes, 15 November 2023 (4-25)

85.1. Exempt from publication, please see confidential minutes.

Audit Committee Confirmed Minutes, 23 November 2023 (4-26)

85.2. Exempt from publication, please see confidential minutes.

Audit Committee Unconfirmed Minutes, 11 December 2023 (4-27)

85.3. Exempt from publication, please see confidential minutes.

86. Any Other Business

86.1. There was no further business.

87. Date of the next meeting

87.1. The next meeting of Council would take place on 22 April 2024.

Edward Hossack, Assistant Secretary to Council
March 2024