



## FINANCE COMMITTEE

Thursday 27 June 2019 at 10.30 a.m. in the Council Room,  
South Wing G12, Gower Street, London, WC1E 6BT

### MINUTES

#### *PRESENT:*

Ms Sarah Whitney (*Chair*)  
Professor Michael Arthur (*President and Provost*)  
Professor Lucie Clapp  
Professor Patrick Haggard  
Dame DeAnne Julius

*In attendance:* Ms Francesca Fryer (Director of UCL Estates); Dr Clare Goudy (Chief of Staff to the President and Provost); Mr Phil Harding (Director of Finance and Business Affairs); Ms Margaret Lloyd (Head of Financial Assurance and Planning) - for paper 5-6; Dr Marguerite Nolan (Committee Secretary); Mr Duncan Palmer (Director, Student Accommodation); Mr Tom Rowson (TOPS Programme Director) - for paper 5-5; and Ms Fiona Ryland (Chief Operating Officer). From EY for paper 5-6: Mr Chris Jeffreys, Ms Caroline Ly and Mr Luke Reeve.

Apologies for absence were received from Dr Andrew Gould and Baroness Jo Valentine.

### Preliminary Formal Business

#### **1a. Welcome and apologies**

1a.1 The Chair welcomed members to the meeting. Apologies were reported as noted above.

#### **1b. Declaration of interests**

1b.1 There were no interests declared by members.

#### **2. Changes to Membership of the Finance Committee 2019-20**

**FC 5-1 (18-19)**

2.1 **Received:** The Committee received and noted the updated membership of the Finance Committee from 1 April 2019 as approved by Council.

### 3. Minutes of the previous meeting

- 3.1 **Approved:** The Committee approved the minutes of the last meeting of the Finance Committee held on 28 February 2019.

### 4. Matters arising from the last meeting FC 5-2 (18-19)

- 4.1 **Received:** A report on Matters Arising from the minutes of the last meeting held on 28 February 2019.

<b>Items for Discussion</b>
-----------------------------

### 5. Forecast 2 for 2018-19 FC 5-3 (18-19)

- 5.1 **Considered:** The Committee considered the Forecast 2 for 2018-19 report at [FC 5-3 \(18-19\)](#). The total forecast surplus for 2018-19, excluding TOPS and exceptional USS pension charges, was £74.2m against a budget of £74.0m.

- 5.2 The Committee discussed the two exceptional items in the forecast. It was noted that the TOPS underspend against budget was due to a more gradual rate of build within the programme than anticipated. The exceptional USS charge reflected an increase in the value of UCL's obligation to fund past deficits following a revision to the scheme recovery plan in January 2019. The Committee discussed the performance of the faculties and professional services. Feedback was sought on the increase in the cost of non-contract staff in the Staff FTE and Cost 2018-19 table. It was agreed to provide a breakdown of the non-contract staff cost to members of the Finance Committee.

- 5.3 **Resolved:** The Committee noted the Forecast 2 for 2018-19 report at [FC 5-3 \(18-19\)](#)

### 6. Tuition Fees for 2020-21 FC 5-7 (18-19)

- 6.1 **Considered:** The Committee considered the paper on Tuition Fees for 2020-21 at [FC 5-7 \(18-19\)](#). This presented a summary of the proposals for unregulated tuition fees in the academic year 2020-21. It also provided an update on the current position with respect to regulated fees.

- 6.2 **Resolved:** The following was agreed:

a) The Committee approved the proposals for 2020-21 unregulated fees as set out at [FC 5-7 \(18-19\)](#).

b) The Committee noted the current position on regulated fees in respect of UK and EU undergraduates.

<b>Other Business for Approval or Information</b>
---

### 7. IOE Masterplan Phase 2 FC 5-9 (18-19)

- 7.1 **Received:** The Committee received the IOE Masterplan Phase 2 Business Case at [FC 5-9 \(18-19\)](#). At its meeting on 29 May 2019, the Estates Management Committee (EMC) had considered and recommended this proposal to the Finance Committee and Council for

approval.

7.2 **Resolved:** The Finance Committee recommended the following to Council for approval at its next meeting on 8 July 2019:

a) To approve the allocation of the residual balance of £55m in the Capital Programme to deliver the IOE Masterplan Phase 2. To note that £3m of this had been deferred and would only become available once the Finance Strategy and associated extension of the Capital Programme were in place.

b) To note the forecast uplift of £500k in revenue cost to reflect additional maintenance, cleaning and security costs as a result of the increased footfall and use of the building facilities.

c) To approve the award of a building contract between £37-£38m +VAT after a tender process.

**8. Capital Programme Financial Summary** **FC 5-11 (18-19)**

8.1 **Received:** The Committee received and noted the Capital Programme Financial Summary report at FC 5-11 (18-19).

**9. Students' Union UCL Budget for 2019-20** **FC 5-12 (18-19)**

9.1 **Received:** The Committee received the Students' Union UCL Budget for 2019-20 at FC 5-12 (18-19). This had been considered and approved by the Students' Union UCL Board of Trustees on 6 June 2019.

9.2 **Resolved:** The Finance Committee recommended to the Council for approval at its next meeting the Students' Union 2019-20 consolidated budget for the financial year 1 August 2019 to 31 July 2020 as set out at FC 5-12 (18-19).

**10. Banking Matters** **FC 5-13 (18-19)**

10.1 **Received:** The Committee received the Banking Matters report at FC 5-13 (18-19). This paper requested approval for two changes to the Main Authorised Signatories List on the Bank Mandate.

10.2 **Resolved:** The Committee approved the Banking Matters report at FC 5-13 (18-19).

**11. Funding Council Grants for 2019-20** **FC 5-15 (18-19)**

11.1 **Received:** The Committee received and noted the report on Funding Council Grants for 2019-20 as set out at FC 5-15 (18-19)

**12. Any other business**

12.1 There was no other business discussed.