

## **Recruitment and Admissions Committee (RAC)**

27 June 2024 at 1:00pm  
Meeting held via Microsoft Teams

### **Minutes**

#### **Present Members:**

Professor Paola Lettieri, Vice-President (Strategy) (Chair); Professor Stella Bruzzi; Aimie Chapple; Sarah Cows; Daniel Farrell; Clare Foyle; Stephen Glover; Liz Griffith; Katy Hamilton; Dr Christine Hoffmann; Martin Howells; Katja Lamping; Joe Lay; Blathnaid Mahony; Bella Malins; Bryony Merritt; Alison Parker; Katy Redfern; Professor Eloise Scotford; Jo Turner; Donna Williamson.

#### **Apologies:**

Professor Ibrahim Abubakar; Deepan Banati; Shaban Chaudhary; Penny Kossifos; Ciaran Moynihan; Professor David Shanks; Professor Gail Taylor; Professor Nigel Titchener-Hooker; Professor Nicola Walshe.

#### **In attendance:**

Kate Belshaw (on behalf of Professor Nicola Walshe); Kash Bokhari (Chief Risk and Compliance Officer); Stephanie Esuola (Programme Director, Recruitment and Admissions); Marie Gallagher (for minute 30); Megan Gerrie (Director of Projects & Planning, President & Provost's Team); Dr Thea Gibbs (Director of Operations, Faculty of Laws); Dr Clare Goudy (for minute 32); Natasha Neill (for minute 32); Conor Rickford (on behalf of Ciaran Moynihan); Katie Sissons (Head of Financial Strategy); Alice Smalley (on behalf of Professor Nigel Titchener-Hooker).

#### **Officer(s):**

Alex Brace (Secretary)

### **Part I: Preliminary Business**

#### **24. Minutes (3-01)**

24.1. Recruitment and Admissions Committee (RAC) approved the minutes of the meeting held on 20 May 2024.

#### **25. Matters Arising**

25.1. There were no matters arising.

## **Part II: Strategic Items for Discussion**

### **26. Confidential: UMC Update**

26.1. Exempt from publication, please see confidential minutes.

26.2. Exempt from publication, please see confidential minutes.

26.3. Exempt from publication, please see confidential minutes.

### **27. Confidential: Operational and KPI Update**

27.1. Exempt from publication, please see confidential minutes.

27.2. Exempt from publication, please see confidential minutes.

27.3. Exempt from publication, please see confidential minutes.

27.4. Exempt from publication, please see confidential minutes.

27.5. Exempt from publication, please see confidential minutes.

27.6. Exempt from publication, please see confidential minutes.

### **28. Confidential: Risks Update from the FRAGs**

28.1. Exempt from publication, please see confidential minutes.

28.2. Exempt from publication, please see confidential minutes.

### **29. Confidential: Clearing Update**

29.1. Exempt from publication, please see confidential minutes.

29.2. Exempt from publication, please see confidential minutes.

29.3. Exempt from publication, please see confidential minutes.

### **30. Confidential: Admissions Transformation Programme (ATP) Update (3-02)**

30.1. Exempt from publication, please see confidential minutes.

30.2. Exempt from publication, please see confidential minutes.

30.3. Exempt from publication, please see confidential minutes.

30.4. Exempt from publication, please see confidential minutes.

**31. Confidential: Selection Criteria Templates (3-03)**

31.1. Exempt from publication, please see confidential minutes.

31.2. Exempt from publication, please see confidential minutes.

31.3. Exempt from publication, please see confidential minutes.

31.4. Exempt from publication, please see confidential minutes.

**32. Scholarships for displaced students (3-04)**

32.1. Dr Clare Goudy, Chief of Staff, presented the paper.

32.2. During the presentation, the following points were made:

- a. A scholarship scheme was proposed which would support a small number of students on Masters programmes with funding for up to three years of study;
- b. It was noted that a member of staff would need to be recruited to support the scheme.

32.3. During discussion, the following points were made:

- a. Members noted that it should be made clear that the scheme would be discipline-neutral, and students would not be pointed towards a specific discipline.

32.4. RAC approved the establishment of the UCL Humanitarian Scholarship.

**33. Sub-Committee Update**

33.1. There was insufficient time for this update.

**Part III: Other Business for Approval or Information**

**34. Tuition Fee Advisory Group Terms of Reference (3-05)**

34.1. RAC received the Terms of Reference for the Tuition Fee Advisory Group for information.

**35. Systems and Data Sub-Committee Terms of Reference (3-06)**

35.1. RAC received the Terms of Reference for the Systems and Data Sub-Committee for information.

**36. FRAG Terms of Reference (3-07)**

36.1. RAC received the Terms of Reference for the FRAGs for information.

**37. Any Other Business**

37.1. RAC noted that Sarah Cowsls, Aimie Chapple and Professor Paola Lettieri would be Co-Chairs of the Committee.

37.2. RAC noted that a paper on student number planning for 2025/26 would be presented to UMC for a steer on strategic choices.

**38. Date of the next meeting**

38.1. RAC noted the date of the next meeting, 22 July 2024 at 2:30pm.

Alex Brace, Secretary to Recruitment and Admissions Committee  
July 2024